

## LogMeIn Ignition Getting Started Guide

Practice Fusion is pleased to partner with LogMeIn to provide remote access to your EHR via iPad, iPhone and Android tablets. The following instructions will help you get started.

### 1. Before you start

1. Sign up for a [Practice Fusion account](#)
2. An iPad, iPhone, Android or Windows tablet computer
3. \$29.99 one-time fee for Android, free for iPhone and iPad
4. Microsoft Windows computer with a username and password, powered on, and connected to the Internet
5. Firewall and antivirus software for your computer

### 2. Download and install LogMeIn to your computer

1. Go to LogMeIn's create account page ([click here](#))
2. Select "Access computers remotely"
3. Enter an email address and a strong password
4. Download and install LogMeIn following the directions
5. After the installation, go to Options -> Preferences
  - a. Under General tab – **un-check** "Request consent from host side user"
  - b. Under Security tab – **un-check** "Allow full control to administrators"
6. Click OK and close the LogMeIn application
7. Check your email for a LogMeIn message and click the link in the verification email

### 3. Download and install LogMeIn Ignition to your iPad or Tablet

1. Using your iPad or Tablet, browse to the App Store
2. Search for LogMeIn Ignition, pay \$29.99 one-time fee for Android, free for iPhone and iPad
3. Login using the email address and password you used above
4. Select the computer you configured during the installation
5. Enter the username and password that you use to log into your computer each day
6. You are connected to your computer and can login to Practice Fusion as normal

### 4. Update your settings to protect patient privacy

1. Open the LogMeIn Ignition application, connect to your computer and click the gear icon on the bottom right.
2. Turn the "Blank Screen" feature to "On" for both computer settings and notifications. This will prevent passersby from seeing the patient information including PII while you are accessing Practice Fusion remotely. You may have to install the "DPMS-enabled monitor driver" from the pop-up window to allow this feature.
3. Turn the "Lock Keyboard" feature to "On" within the LogMeIn application

### 5. Use Practice Fusion's EHR from your iPad or tablet

#### Setting a Secure Password

1. Each of your accounts (such as Practice Fusion, LogMeIn, and your Windows account) should have a different password.
2. Change your password every three months.
3. Never re-use the same password.
4. Use strong passwords which have at least 8 characters, one lowercase letter, one uppercase letter, and one number.
5. Do not use meaningful or easy-to-guess passwords such as "password", birthdays, anniversaries, family names, practice names, or user names.

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